TEXAS INTENSIVE ENGLISH PROGRAM

AIRPORT PICKUP SERVICE PROVIDED BY LONE STAR LIMOUSINE

HOW TO APPLY FOR PICKUP AT AUSTIN-BERGSTROM INTERNATIONAL AIRPORT (AUS)

1. Complete the application below.
2. Mail the application to: Texas Intensive English Program
   1103 West 24th Street
   Austin, Texas 78705-4603

   OR

   Fax the application to: (512) 322-0592
3. Pay the **$90** fee online with a MasterCard, Visa, or Discover credit card at www.tiec.org/tiep/cc_form.html.
   OR
   Mail **$90** (a cashier's check, a check drawn on a U.S. bank, or a money order, payable to "TIEP")

***Important**: We may not be able to make arrangements for applications received at our office less than one week before the student's arrival date.*

THE FOLLOWING INFORMATION MUST BE COMPLETE -- PLEASE PRINT CLEARLY

Name: _____, _____ Male: ☐ Female: ☐
(*family name*) (*first name*)

Home Address: _____ Telephone: _____

_____ E-mail: _____

_____ Fax: _____

A mobile phone number, an e-mail address, or a fax number is important for last-minute correspondence.

TRAVEL SCHEDULE==========

Arrival date: _____ Airline: _____

Arrival time: _____ Flight number: _____

How many people are arriving? _____

Where will you stay in Austin? _____

You will be picked up by a driver from **Lone Star Limousine** Company. The driver will have a sign with your name and TIEP written on it. The driver will be waiting for you on the lower level of the airport by the baggage claim area.

If your flight schedule changes, if you miss your flight, or if you have an emergency, call Lone Star Limousine at **1-877-248–9105.** Also call TIEP at 512-477-4511 to let us know of any changes.

I have read and completed this form in its entirety. I understand that TIEP assumes no responsibility for any injuries, losses, damages, problems, or accidents that might occur during an airport pickup provided by Lone Star Limousine.

(Signature) _____ *(Date)*_____

(Name Printed) _____