UNIVERSITY EXPRESS

VISA/MasterCard/Discover Charge Authorization Form

1. Student's name: _____

2. Credit card: ____ VISA ____ MasterCard ____ Discover

3. Print the name of the cardholder as shown on the front of the card.

   Name of cardholder: _____

4. Billing address: _____
   Number & Street Apartment Number

   _____
   City State

   _____
   Country Postal Code

5. Card number: _____

6. Expiration date: _____

7. Card Security Code (a 3-digit number printed in the signature field on the back of the card): _____

8. Indicate the fee(s) you want to pay and write the total amount on the Total Fees line.
   _____ $95.00 TIEP Application Fee (required)
   _____ $55.00 Express Mail Fee (optional)
   _____ $300.00 Conditional Admission Fee (optional)
   _____ $150.00 Course-by-Course Credentials Evaluation (optional)
   _____ Other: _____

   _____ **Total Fees**

9. Read and sign.

   - **I understand that all fees are NON-REFUNDABLE and NON-TRANSFERABLE.**
   - **I understand that the $95 Application Fee is required for new TIEP students and is valid for 12 months.**
   - **I understand that all of the other fees are for optional services and are not required.**
   - **I understand that TIEP cannot process payment without a photocopy of the <u>front and back</u> of the bank card, or if the information requested in 1 – 8 above is incomplete.**
   - **I authorize the use of my bank card for payment of the fee(s) in the amount noted above to the Texas Intensive English Program (TIEP).**

   Signature of cardholder: _____ Date: _____

10. **FAX** to (512) 322-0592, or **MAIL** to: **Texas Intensive English Program**
    1103 W. 24th Street
    Austin, TX 78705-4603
    U. S. A.

Remember to enclose a photocopy of the <u>front and back</u> of the card.