

TEXAS INTENSIVE ENGLISH PROGRAM

AFTERNOON ELECTIVE COURSES

APPLICATION FORM

To register for a Texas Intensive English Program (TIEP) afternoon elective course, print and complete this application form and bring it to Dexter Hall, 1103 West 24th Street during registration. Also bring your passport or other government-issued photo ID.

Payment of course tuition and the testing fee is due at the time of registration and may be paid by cash (exact amount), check, money order, MasterCard, or Visa.

Please select a session by checking a box below			
	Session	Session Dates	Registration & Placement Test
<input type="checkbox"/>	Spring I 2007	February 5 – March 8	Wednesday, Jan. 31 or Thursday, Feb. 1 8:30 am-3:30 pm
<input type="checkbox"/>	Spring II 2007	April 2 – May 3	Wednesday, March 28 or Thursday, March 29 8:30 am-3:30 pm
<input type="checkbox"/>	Summer 2007	July 2 – August 2	Wednesday, June 27 or Thursday, June 28 8:30 am-3:30 pm
<input type="checkbox"/>	Fall I 2007	September 17 – October 18	Wednesday, Sept. 12 or Thursday, Sept. 13 8:30 am-3:30 pm
<input type="checkbox"/>	Fall II 2007	October 29 – December 3	Wednesday, Oct. 24 or Thursday, Oct. 25 8:30 am-3:30 pm

Please indicate the course you would like to attend:

- Conversation and Pronunciation Skills: High-Beginning—Low-Intermediate
 Intermediate—High-Intermediate
- TOEFL Preparation: Intermediate-Advanced

Family Name _____, First Name _____

Local Address _____ (zip code) _____

Daytime Telephone _____ E-mail _____

Sex: M F Date of Birth (month / day / year): _____ / _____ / _____

Permanent Address: _____

Nationality _____ Visa Status _____

Emergency Contact: Name: _____ Phone: _____

Last enrolled at TIEP: Semester & Year: _____ Course: _____

TUITION: Payment of tuition is due in full at the time of registration. Tuition may be paid with cash, a check, a money order, MasterCard, or Visa. Tuition includes books and materials.

APPLICATION FEE: A one-time, non-refundable application and placement test fee of \$25 is required for individuals enrolling in a TIEP elective course for the first time. *Continuing students do not pay this fee again.*

- *Conversation & Pronunciation: 30-minute test*
- *TOEFL Preparation: 1-hour test, OR presentation of a recent PBT score of at least 450, OR presentation of an iBT score of at least 45.*

REFUND POLICY: I understand that:

- 100% of tuition is refundable if a class is cancelled by TIEP due to insufficient enrollment.
- 90% of tuition is refundable if cancellation by the student is received in writing prior to the first day of class.
- 50% of tuition is refundable if cancellation by the student is received in writing during the first four class days.
- No refund will be made after the first four class days.
- All cancellations must be approved by the Elective Course Supervisor.

Applicant's Signature _____ Date _____

Elective Course Supervisor's Signature _____ Date _____