

TIEF Study Abroad Program Development Grant (\$6,000)

The Texas International Education Fund will award up to nine institutions with a multi-year study abroad program development grant. During year one of the award, the grants will support faculty and staff members in their development of new faculty-directed programs. The grant may cover expenses associated with:

- Travel expenses related to a site visit.
- Professional development opportunities with direct relevance to creating and sustaining a new study abroad program and measuring impact.

In addition, during year two, funds will be used to lower the student cost during its first year of operation. The Senior International Officer (or designated representative of international programs for the institution) will propose one faculty-led program from their institution to be considered for this grant. The total amount of the two-year grant will not exceed \$6,000. A maximum of \$4,000 will be allotted for travel expenses to a site visit or professional development opportunity. At least \$2,000 must be directed to lower overall student cost of the proposed study abroad program. Selected institutions will decide whether they would accept the funds as a direct donation, grant or gift (all funds for this grant will be provided in the form of a check from TIEC).

The application deadline for this grant is May 6th, 2024.

TIEC reserves the right to deny items in the budget that they deem as an improper use of funds.

Preference:

While TIEF is interested in supporting the development of all new faculty-directed programs, proposals that include the following will receive priority:

- Proposals that include a sustainability plan, such as including more than one faculty or staff member, methods for measuring impact, and support of leadership to continue the program after the expiration of the grant period.
- Proposals from academic units that will provide additional funds during either year 1 or 2 of the grant.
- Proposals that are expanding opportunities on existing programs.
- Proposals that include a strong connection to two or more of the United Nations Sustainable Development Goals, the details of which can be found here.
<https://sdgs.un.org/goals>
- Proposals for the development of programs for institutions/academic areas/colleges that do not currently have a faculty-directed program.

Eligibility

- Faculty-led program must be 2 weeks or longer.
- Faculty-led program must operate during year two, at a minimum.

Evaluation:

- **Impact of Proposal** – Will this proposed program increase the study abroad opportunities for students within your institution? Will a good number of students be involved in this program, in contrast to only a few? Is there a strong probability of program implementation and/or continuity if this proposal is funded? Is there evidence of positive departmental support for the proposed program?
- **Quality of Proposal** – Does the proposal articulate a well-thought-out plan for developing a study abroad program/course? Does the proposal contain creative ideas with a credible, appropriate, and attainable approach? Is the budget complete and realistic?

Requirements of Award:

- Recipients must initiate the timeline/show initial objectives met within the first twelve months.
- Successful recipients are expected to provide a summary (up to 4 pages) of project outcomes and any proposed next steps within one month of completion.
- Recipient bios and project summaries will be featured on the TIEC website.
- TIEC believes in creating space for members to share achievements among their peers. As such, recipients agree to present their programs and outcomes for a TIEC-organized webinar or Operating Council meeting.

Application:

Identification

- 1.Name of University:
- 2.First Name:
- 3.Last Name:
- 4.University Email:
- 5.Title:
- 6.College:
- 7.Department:
- 8.Please Upload a Brief CV (2-3 pages Word or PDF):

Overview of the Proposed Faculty-Led Program (500 words max)

9.Please provide a proposed program overview (500 words max). Overview should include:

- A description of the course and course objectives
- An explanation of the link between the proposed program host location and the academic focus of the program.
- The course prefix and number, title, and number of credits to be offered and an explanation of why this will be an attractive offering for students (ex: does the course satisfy major, general education, or other requirements?).
- The students for whom the program will be ideal and your ideas for recruitment.
- Early ideas for learning activities and field excursions which will provide opportunities for experiential learning and rich cultural interaction.
- Number of students expected to enroll in this program.
- Any potential on-site partners you might already have. **You are not required to already have on-site partners identified.*
- For those without an identified partner, preference will be given to proposals that include a TIEC affiliate member institution, even if the institution is outside the required regions of activity. TIEC will assist Texas members seeking to initiate relationships with TIEC affiliate member institutions, as needed.

Alignment with University's Strategic Internationalization Goals (500 words max)

10.Please explain how this proposed program fits with your academic unit's mission and your university's' broader strategic internationalization goals. Please explain how this proposed program will improve your unit's study abroad efforts and drive growth of study abroad engagement within your institution. Please include your current study abroad statistics in this explanation. (500 words max)

Alignment with UN Sustainable Development Goals (300 words max)

11. At TIEC, we challenge ourselves to always consider the purpose of our activities and the beneficiaries of them. To that end, we ground ourselves in the UN Sustainable Development Goals and aim to contribute to solving these global challenges through our international education activities. The Sustainable Development Goals provide a shared blueprint for peace and prosperity for all countries and go hand-in-hand with strategies that improve health and education, reduce inequality, and spur economic growth, which fits perfectly with TIEC mission to increase internationalization of higher education. Which of the UN Sustainable Development Goals does your proposal support? How? (300 words max)

**The details of UNSDG can be found here. <https://sdgs.un.org/goals>*

Sustainability Plan (250 words max):

12. Please describe how this proposed program is positioned to increase the likelihood of being offered on a consistent basis. Consider staffing/involving multiple faculty/staff members, the frequency with which you intend to offer the program, recruitment strategies for future years, and opportunities for funding support beyond this one-time grant. *Matching funds are not required, however, proposals from academic units that include financial support will be stronger.* (250 words max)

Budget and Budget Narrative (300 words max):

13. Please upload a budget document containing specific line items that demonstrate how the grant funds will be used.

14. Provide a budget narrative explaining why the grant will be instrumental in helping you develop the proposed project. (300 words max)

Letter(s) of Support from Department(s) (1-2 pages Word or PDF)

15. Please upload letter(s) of support from the head(s) of each academic unit involved with the submission. The letter should indicate that the faculty member(s) or staff involved in this submission will be afforded sufficient time in their workload to successfully develop and offer the program. The letter should also explain how the proposed program fits within the sponsoring academic unit's curriculum or broader strategic goals and include a statement about whether the academic unit will provide contributing funds.

Thank you for your application! Your application will be sent to your Senior International Officer (or designated representative of international programs for the institution) for review. We will update you on the status of your application in the coming weeks.

TIEF Study Abroad Program Development Grant Evaluation Rubric

The following rubric is intended to provide a continuum of ratings that will guide the evaluation of TIEF Grant proposals. The rubric is intended as a guide for the assignment of a composite rating to each proposal on a scale of 0-10.

Proposed program Overview:

10 - Compelling and convincing articulation of the potential study abroad program. The proposed program is clearly described and well thought out. The course objectives are realistic, and the proposed program contains a variety of creative activities/field excursions that connect back to the objectives of the course. There is a clear description of why the proposed program will be an attractive and relevant offering for students.

5 - Acceptable articulation of the potential study abroad program. The course objectives are feasible, but the description lacks details. There is no clear explanation of why the proposed program would be an attractive offering for students.

0 – Poor articulation of the potential study abroad proposed program. The description is not clear, the objectives are unattainable.

Alignment with University's Internationalization Goals:

10 - Compelling and convincing articulation of how the proposed program clearly connects to the university's strategic internationalization goals. There is a clear description of how the proposed program will greatly improve their internationalization efforts and drive growth.

5 - Acceptable articulation of the proposed program. The proposed program lacks details on how it connects to the university's strategic internationalization goals. The description does not clearly state how the proposed program will greatly improve their internationalization efforts and drive growth.

0 – Poor articulation of the proposed project. There are no details on how the proposed program connects to their university's internationalization agenda.

Alignment with UN Sustainable Development Goals:

10 - Aligns completely with two or more of the UN's Sustainable Development Goals.

5 - Partially aligns with the UN's Sustainable Development Goals.

0 - Does not align with any of the UN's Sustainable Development Goals.

Sustainability Plan:

10 – The sustainability plan for the proposed program is clearly described. There is a compelling articulation of how the proposed program will continue beyond the grant. The recruitment strategy is well thought out and the program is positioned to be offered on a consistent basis.

5 – The sustainability plan for the proposed program is clearly described but is not compelling and is lacking details on how it will be offered on a consistent basis.

0 – The program isn't sustainable based on the explanation.

Use of Funds:

10 – The budget narrative clearly connects the use of funds with the goals of the proposed program. The budget narrative explains how all of the funds from the grant will be used to develop the proposed program.

5 – The budget narrative is clear but is lacking details on how all the line items connect with the goals of the proposed program.

0 –The budget narrative is poorly written and does not contain details on how funds will be utilized.