

TIEF Study Abroad Program Development Grant Application

Identification

1. Name of University:
2. First Name:
3. Last Name:
4. University Email:
5. Title:
6. College:
7. Department:
8. Please Upload a Brief CV (2-3 pages Word or PDF):

Overview of the Proposed Faculty-Led Program

9. Please provide a proposed program overview (500 words max).

Overview should include:

- A description of the course and course objectives
- An explanation of the link between the proposed program host location and the academic focus of the program.
- The course prefix and number, title, and number of credits to be offered and an explanation of why this will be an attractive offering for students (ex: does the course satisfy major, general education, or other requirements?).
- The students for whom the program will be ideal and your ideas for recruitment.
- Early ideas for learning activities and field excursions that will provide opportunities for experiential learning and rich cultural interaction.
- Number of students expected to enroll in this program.
- Any potential on-site partners you might already have. *Proposers are not required to already have on-site partners identified.*
- For those without an identified partner, preference will be given to proposals that include a TIEC affiliate member institution, even if the institution is outside the required regions of activity. TIEC will assist Texas members seeking to initiate relationships with TIEC affiliate member institutions, as needed.

Alignment with University's Strategic Internationalization Goals

10. Please explain how this proposed program fits with your academic unit's mission and your university's broader strategic internationalization goals. Please explain how this proposed program will improve your unit's study abroad efforts and drive growth of study abroad engagement within your institution? Please include your current study abroad statistics in this explanation. (500 words max)

Sustainability Plan (250 words max):

11. Please describe how this proposed program is positioned to increase the likelihood of being offered on a consistent basis? Consider staffing/involving multiple faculty/staff members, the frequency with which you intend to offer the program, recruitment strategies for future years, and opportunities for funding support beyond this one-time grant. *Matching funds are not required, however, proposals from academic units that include financial support will be stronger.* (250 words max)

Budget and Budget Narrative:

12. Please upload a budget document containing specific line items that demonstrate how the grant funds will be used.

13. Provide a budget narrative explaining why the grant will be instrumental in helping you develop the proposed project. (300 words max)

Letter(s) of Support from Department(s) (1-2 pages Word or PDF)

14. Please upload letter(s) of support from the head(s) of each academic unit involved with the submission. The letter should indicate that the faculty member(s) or staff involved in this submission will be afforded sufficient time in their workload to successfully develop and offer the program. The letter should also explain how the proposed program fits within the sponsoring academic unit's curriculum or broader strategic goals and include a statement about whether the academic unit will provide contributing funds.

Thank you for your application! Your application will be sent to your Senior International Officer (or designated representative of international programs for the institution) for review. We will update you on the status of your application in the coming weeks.

TIEF Study Abroad Program Development Grant Evaluation Rubric

The following rubric is intended to provide a continuum of ratings that will guide the evaluation of TIEF Grant proposals. The rubric is intended as a guide for the assignment of a composite rating to each proposal on a scale of 0-10.

Proposed program Overview:

10 - Compelling and convincing articulation of the potential study abroad program. The proposed program is clearly described and well thought out. The course objectives are realistic, and the proposed program contains a variety of creative activities/field excursions that connect back to the objectives of the course. There is a clear description of why the proposed program will be an attractive and relevant offering for students.

5 - Acceptable articulation of the potential study abroad program. The course objectives are feasible but the description lacks details. There is no clear explanation of why the proposed program would be an attractive offering for students.

0 – Poor articulation of the potential study abroad proposed program. The description is not clear, the objectives are unattainable.

Alignment with University's Internationalization Goals:

10 - Compelling and convincing articulation of how the proposed program clearly connects to the university's strategic internationalization goals. There is a clear description on how the proposed program will greatly improve their internationalization efforts and drive growth.

5 - Acceptable articulation of the proposed program. The proposed program is lacking details on how it connects to the university's strategic internationalization goals. The description does not clearly state how the proposed program will greatly improve their internationalization efforts and drive growth.

0 – Poor articulation of the proposed project. There are no details on how the proposed program connects to their university's internationalization agenda.

Sustainability Plan:

10 – The sustainability plan for the proposed program is clearly described. There is a compelling articulation of how the proposed program will continue beyond the grant. The recruitment strategy is well thought out and the program is positioned to be offered on a consistent basis.

5 – The sustainability plan for the proposed program is clearly described but is not compelling and is lacking details on how it will be offered on a consistent basis.

0 – The program isn't sustainable based on the explanation.

Use of Funds:

10 – The budget narrative clearly connects the use of funds with the goals of the proposed program. The budget narrative explains how all of the funds from the grant will be used to develop the proposed program.

5 – The budget narrative is clear but is lacking details on how all the line items connect with the goals of the proposed program.

0 –The budget narrative is poorly written and does not contain details on how funds will be utilized.